

<b>TENDER EVALUATION REPORT</b>	<b>CATEGORY:</b>	Places - Transport
	<b>INITIATIVE NUMBER &amp; TITLE:</b>	23-095 RCV Refurbishment
	<b>YORtender REF:</b>	77311
	<b>CATEGORY MANAGER:</b>	Louise Hayter – Performance & Compliance Manager
	<b>SERVICE LEAD:</b>	Steve Hanby – Workshop Supervisor

## 1. PURPOSE

The purpose of this tender evaluation report is to provide Sam Barstow, Assistant Director, Community Safety Scene with a summary of the procurement process undertaken, the outcomes achieved along with any potential issues and risks in order to seek approval to move to contract award.

## 2. OBJECTIVES OF RESULTANT AGREEMENT

The objectives of the procurement exercise were:-

- to award an agreement to a supplier able to carry out urgent bodywork refurbishment on 13 x '68 plate refuse collection vehicles currently owned by RMBC, to effect repairs and fabrication to the structure of the refuse collection body to ensure the intended design and functionality of the vehicle continues to be fit for purpose.
- to return each entire vehicle body to the original standard shade of white as at the point of manufacture.
- to hopefully extend each vehicles utilisation until the end of their life cycle in 2028.
- to obtain a free or charge replacement of similar specification maintained in line with manufacturers recommendations and obligations under goods vehicle operator licensing requirements, whilst works are carried out on each vehicle.

## 3. KEY FACTS

<b>3.1</b>	Estimated Contract Value:	£300,000
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<b>3.2</b>	Initial Contract Term (months):	24
<b>3.3</b>	Extension Options (months):	0
<b>3.4</b>	Route to Market:	Further competition via YPO Fleet Management DPS Category – Fleet & Managed Workshops
<b>3.5</b>	Tender Closing Date:	02/09/2024
<b>3.6</b>	Number of Expressions of Interest Received:	2
<b>3.7</b>	Number of Tenders Received:	1
<b>3.8</b>	Details of Formal Opt Outs:	1 – Riverside Truck Rental felt the budget wasn't achievable for the work required and an additional £165k would be needed.

## 4. EVALUATION

### 4.1 Evaluation Panel Members

Facilitator:	Louise Hayter – Procurement Performance & Compliance Manager		
Compliance Checks:	Louise Hayter – Procurement Performance & Compliance Manager		
Award Criteria: Quality:	Andy Hague – Interim Transport Manager Steve Hanby – Workshop Supervisor		
Award Criteria: Social Value	The Social Value Portal verified by Louise Hayter – Procurement Performance & Compliance Manager		
Award Criteria: Price:	Louise Hayter – Procurement Performance & Compliance Manager		

### 4.2 Dates

Individual Evaluation:	02/09/2024	to	05/09/2024
Moderation:	06/09/2024	to	06/09/2024

### 4.3 Summary Scores

Detailed below is a summary of the evaluation. A copy of the full evaluation records can be obtained from the Category Manager within Procurement detailed at the top of this report.

Bidders Name	Compliance	Award Criteria				Total Score
		Mandatory Criteria	Quality Score (out of 40.00)	Social Value Score (out of 20:00)	Price Score (out of 40.00)	
Cooper Mobile Services Limited	Pass	Pass	35.36	12.50	40.00	87.86

#### 4.4 Successful Bid(s) Details

Bidders Name: Cooper Mobile Services Limited

Proposed Contract Value: £309,075.00

#### 4.5 Due Diligence

The framework call-off T&Cs have been approved for use by Legal Services and the supplier.

The insurance levels stated in the framework call-off have been approved by Insurance and the supplier.

A credit score of 47 has been obtained for Cooper Mobile Services Limited, this presents low risk to the Council.

The proposed price per vehicle is £23,775 which is around £1000 more than previously paid. However, this increase is not out of the ordinary, given the fluctuating price of steel, cost of living crisis and inflation risks. The price is therefore considered reasonable and fair.

## 5 OUTCOMES ACHIEVED

The main outcome achieved has been the Council has sourced a bidder that can meet and deliver the Councils specified requirements.

Whilst the preferred bidder is not based within the Rotherham area they are known to the service area, having completed similar urgent works on the Council's RCV fleet to a very high standard in a specialist field.

A fixed price per vehicle has been obtained for the duration of the contract which is critical as ongoing volatile market conditions, including the price of raw materials such as steel has the potential to impact on the supply of parts.

Within the tender documents part of the mandatory criteria is that the providers pay the Real Living Wage. The preferred bidder has confirmed their commitment to pay the Real Living Wage despite not being an accredited Real Living Wage employer.

## 6 RISKS / ISSUES

The service area currently has a vehicle requiring urgent repair. If the contract is not awarded quickly, this vehicle will become unroadworthy, which will impact service and there may be a requirement to hire an external vehicle at an additional cost to the Council.

Given that the work required is specialist, there is a limited number of suppliers available, which is evident by the lack of bids. The Council have obtained a good price from a known supplier who currently has the capacity to carry out the programme of works. Any delays to award may negatively impact this.

## 7 FINANCIAL AND OVERALL PROJECT COST IMPLICATIONS

This expenditure will be met from capital. A capital variation has been agreed to utilise part of the vehicle replacement capital scheme allocation for this purpose.

## 8 RECOMMENDATION

Following the evaluation for this tender, it is the recommendation of the project team that the Council progresses to issue an award to Cooper Mobile Services Limited.

## 9 NEXT STEPS

Once the formal approval has been granted, the call-off terms and conditions will be populated and sent for signature. The service area currently have a RCV which is in urgent need of repair so there is a requirement to move quickly to ensure no additional costs are incurred or service levels impacted.


## 10 REPORT AUTHOR AND APPROVER

### 10.4 Report Author

Name: Louise Hayter

Date: 09/09/2024

### 10.5 Reviewed by Head of Procurement (or deputy)

Name:	Emma Fairclough
Date:	11/09/2024
<b>10.6</b>	<b>Reviewed by Head of Finance (or deputy)</b>
Name:	Jayne Close
Date:	11/09/2024
<b>10.7</b>	<b>Approver (approval obtained electronically)</b>
Name:	Sam Barstow
Evidence:	 Re 23-095 RCV Refurb Tender Evalu
Date:	12/09/2024